



Employment Check Authorization Form

Employment Background Check Agreement and Release

I understand that in connection with the application process, Ace Group Property Management (the "Company") may request information from my past employers, volunteer agencies, educational institutions, and personal references, and that such investigation may include a review of any criminal records and driving record. I have provided complete and truthful information to the Company regarding all sources of information about my past employment, volunteer service, education, licensure, driving record, criminal conviction record, as well as any information requested in the employment application, and have been fully informed that any misrepresentations or material omissions concerning such information will be grounds for denying my application, withdrawing any offer of tenancy. In order to assist the Company in obtaining documents and information regarding my background, I hereby consent to the release of the following information. 1. I authorize and consent to the release of information to the Company regarding my previous employment or volunteer service, and authorize all past employers, volunteer agencies, or agents they may designate to respond to the Company's verbal or written inquiries regarding my employment record or volunteer service, including, but not limited to, positions held, dates of employment or volunteer service, last pay rate, work performance, name and telephone number of my immediate supervisor, disciplinary records, reliability, and any incidents of dishonesty, insubordination, violence, and/or unsafe, harmful or threatening behavior, including all information contained in my personnel files. I consent to the release of this information with full knowledge and understanding that the information released may include positive or negative facts and opinions that I may believe are false. 2. I authorize and consent to the release and disclosure to the Company of educational records from any and all public or private educational institutions I have attended, including all records of any academic performance; courses attended; grade earned; diplomas, degrees or other certificates conferred. 3. I authorize and consent to the Company, or its agent, contacting, either verbally or in writing, any individual or entity, including but not limited to any individual or entity identified in my application, for purposes of confirming information contained in my application, and otherwise furthering the purposes of the Company's background investigation. 4. I authorize and consent to the release of information relating to my driving record, and to the Company verifying the Social Security number I have provided. 5. I authorize and consent to the Company's thorough investigation of whether I have a record of criminal

convictions, and, if so, the nature of such criminal convictions and all surrounding circumstances available through lawful means. I understand that the Company's criminal background check will focus on convictions and that a criminal record will not necessarily disqualify me from tenancy. 6. I hereby release and hold harmless the Company, its officers, employees, volunteers, and agents, and any other person, or public or private entity inquiring about, investigating, furnishing, communicating, reviewing, or evaluating information or documents pursuant to this Authorization, or making any written or verbal communications for such purposes, from any and all claims arising from such activities, including, but not limited to, any claims whatsoever for defamation, fraud, misrepresentation, intentional or negligent interference with prospective business relations or contract, breach of contract (including any settlement agreement), negligent or intentional infliction of emotional distress, employment discrimination, violation of public policy, and any other potential claims, demands, 2 damages, liabilities and/or actions of any kind whatsoever, whether known or unknown to me presently, that I may have now or in the future. I voluntarily grant this release for purposes of supporting my application for employment or volunteer service and based upon my desire to encourage the Company's consideration of my application. If I have any concerns about the information that may be provided to the Company during its investigation of issues relevant to its consideration of my application, I have voluntarily advised the Company of such concerns in writing. 7. I have carefully read this Authorization and voluntarily agree to its terms in exchange for continuing on in the application process and to assist the Company in evaluating my qualifications for tenancy.

Applicant Information and Signature

I understand that to aid in the proper identification of my file or records, the following information is necessary:

Print Your Name _____

Current Address _____

Soc. Sec. No. _____ Date of Birth _____ Sex _____

Drivers' License No. _____ State _____

Applicant's Signature _____ **Date** _____

Please complete, sign, scan and return to acegrouprealestate@gmail.com.